



Report of the Director of Environment and Neighbourhoods

South Leeds (Outer) Area Committee

Date: Monday 22nd June 2009

Subject: Area Delivery Plan 2008-2011 Update

Electoral Wards Affected:

Ardsley and Robin Hood
Morley North
Morley South
Rothwell

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY:

Area Committee annual Area Delivery Plans (ADP) underwent a significant change in 2008 with the development of a new three year plan and a change of format to mirror the themes set out in the Leeds Strategic Plan (LSP). Area Management Teams across the City have recently undertaken a review of the first year of the new ADP, to ensure a consistent format is used and that the actions continue to be relevant. This report presents the revised Outer South Area Delivery Plan (ADP) 2008-11 for Member comment and approval, outlines how relevant members, partners and residents have contributed to the ADP and how to better inform residents of the service delivery commitments across Outer South wards.

1.0 PURPOSE OF THIS REPORT

1.1 The purpose of this report is to present a revised Outer South Area Delivery Plan (ADP) for 2008-11 for Member approval.

2.0 Background

2.1 Area Committees play an important role in the delivery and coordination of local services. They aim to improve the quality of decision making by strengthening the role of elected members in making decisions which impact on their areas and by engaging local people in discussion about the issues that matter to them most. They also play a key role in developing partnerships with local service providers

such as the Police, Primary Care Trust and Voluntary, Community and Faith Sector (VCFS) organisations.

- 2.2 On an annual basis, Area Committees are required to prepare an Area Delivery Plan for endorsement by the Executive Board after the Council's budgets have been set. These plans detail local priorities within the context of the Leeds Strategic Plan and the key actions to be delivered to contribute to the achievement of its objectives and targets.
- 2.3 On 16th July 2008, the Council launched the Leeds Strategic Plan 2008-11. This details the outcomes and priorities the Council has agreed with its partners and includes the Local Area Agreement for the City. The achievement of these outcomes and priorities will contribute to the delivery of the longer term aspirations for the city as set out in the Vision for Leeds 2004 to 2020.
- 2.4 The 2008-11 Area Delivery Plans sought to integrate the strategic priorities identified within the Leeds Strategic Plan with the specific and varied needs of individual areas. At the July 2008 Area Committee, a draft ADP action plan was presented and Members agreed to delegate authority to the Chair to approve the final additional sections of the ADP including the Chair's introduction, explanation of Area Management and Area Committee, an area profile and a section giving commitment to equalities, cohesion and engagement.
- 2.5 However, because of the way in which the ADP and Leeds Strategic plans were developed, it was necessary to develop the plans in tandem and the ADPs had to be agreed by Area Committees in advance of the finalisation of the Leeds Strategic Plan. Therefore 2008/09 was seen as a transitional year, and resulting in the refresh of the ADP's in early 2009/10 to allow Area Committees to realign some actions and activities where required.

3.0 ADP 2008/11

- 3.1 The ADP guides the work of the Area Committees and sets out actions and improvements for each area. It also provides a mechanism for directing resources and a framework for investing Well being budgets in the Outer South.
- 3.2 Following the operational use of the ADP for a year, Area Management Teams from across the City created a working group to ensure consistency in ADP action plan formats. As a result of this working group, a new template was created. The Outer South Area Delivery Action Plan (**Appendix 1**) is presented on the new template.
- 3.3 As a result of the 2008/09 transitional year, it has been necessary for Outer South Area Management Team to review individual actions for each of the Themes. Actions in red are current actions which we recommend are deleted. New actions for inclusion in new ADP are highlighted in green.

4.0 Consultation

- 4.1 Member Consultation - The refreshed Area Delivery Plan has been presented to Members during the current series of Ward Member briefings and will be adapted following comment before circulating a final copy to the Area Committee.
- 4.2 Partner Consultation - The refreshed Area Delivery Plan will be presented to partners at the next series of key Outer South meetings such as; The Cleaner

Neighbourhoods Sub Group, Children and Young People Working Group, Community Safety, Town Centre Management Boards and the Rothwell Inter Agency. In addition to email circulations, this allows partners to comment on their original actions and suggest alterations where appropriate.

- 4.3 A request has been made for the Outer South Extended Services priorities for the city wide Children's Plan to be incorporated into the new ADP format. It is aimed to complete this work by the end of July.
- 4.4 An email circulation has been completed to all key partners identified in the original development of the ADP, promoting the new template and revised actions. Responses have been incorporated but, the vast majority of actions had already been created with partner input and received a second approval from this recent consultation.
- 4.5 Community Consultation – A broad range of consultation has been undertaken through the Outer South Area Committee Community Engagement Strategy. This has linked with Neighbourhood Improvement Plans, Town Centre Management, and specific engagement initiatives such as Together for Peace Network Meal and Participatory Budgeting. This is outlined further in the Community Engagement Report presented elsewhere on the agenda.

5.0 Performance Monitoring

- 5.1 The ADP format introduced in 2008 also reflects the three year cycle of the LSP. Monitoring of actions is undertaken during the current year of the three year plan. Area Management collates the monitoring data provided by partners, Performance Management and internally within the Area Management Team.
- 5.2 Following approval of the ADP, work will be undertaken with the Performance Monitoring Team to identify data which they will be able to collate and provide as part of the quarterly ADP monitoring. This will be presented to a future Area Committee.

6.0 Thematic Partnerships

- 6.1 The ADP format continues to mirror the eight LSP themes and demonstrate how the Outer South Area Committee is contributing to the City Wide Improvement Priorities whilst outlining local priorities and actions to improve the Outer South area for local residents.
- 6.2 Area Committees are responsible for local accountability of partnership working and the framework of the ADP enables the Area Committee to understand what outcomes partnerships are responsible for delivering and how the Area Committee can measure their performance and contribute towards their effectiveness.
- 6.3 The development of stronger links with Partnerships provided an opportunity for a much greater involvement of Members in the work of area partnerships. To support this, the Area Committee nominated Members to lead roles against the strategic themes in 2008/09 (**Appendix 2**). The Area Committee is requested to confirm Member nominations for 2009/10 thematic lead roles.

7.0 Public Facing Document

- 7.1 At the July Area Committee, Members agreed to the development of a public facing summary of the Area Delivery Plan for distribution in public places (e.g. doctor's surgeries, schools, libraries). There are examples of good practice from other authorities based on a "Neighbourhood Charter" style. This may be a mixture of a statement of the minimum local service delivery that should be expected in the area and a commitment to agreed improvements and specific local actions.

8.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

- 8.1 The priorities for the Area Delivery Plan mirror the priorities of the Leeds Strategic Plan. This will enable local interpretations of the priority outcomes for the area to be developed and delivered against. Actions in the plan were formulated based on consultation with key stakeholders in the local area.

9.0 LEGAL AND RESOURCE IMPLICATIONS

- 9.1 The Well-Being budget delegated by Executive Board is used to finance projects which meet the objectives of the Area Delivery Plan, which links to the delivery of Leeds Strategic Plan outcomes.
- 9.2 The Area Management Team will be responsible for organising and co-ordinating community engagement activity from within their existing resource and use of Well being funds where agreed.

10.0 CONCLUSIONS

- 10.1 The Area Delivery Plan 2008-2011 reflects a significant increase in the role and responsibilities of the Area Committee and its ability to influence how area priorities are being addressed to both make a difference locally and to contribute towards the city's strategic plan.
- 10.2 Following the first year of its three year life, the ADP has undergone a review to reflect the new template and ensure that all the actions are still relevant. Consultation has been undertaken with Members, Partners and residents to confirm that the ADP's priorities are still relevant. This revised ADP is presented for Area Committee approval.

11.0 RECOMMENDATIONS

- 11.1 The Area Committee is asked to:
- a) Approve the annual update of the ADP 2008-11
 - b) Note the intention to use Ward member meetings to bring forward and track any new local actions that relate to the agreed priorities
 - c) Note the continued connectivity with the Community Engagement Strategy.
 - d) Note the intention to provide a review of performance against the agreed ADP priorities at a future meeting
 - e) Agree the proposal that a charter be developed as the public facing, resident friendly version of the ADP
 - f) confirm Member nominations for 2009/10 thematic lead roles.

Background Papers

- Area Delivery Plan 2008/11 July 2008